



**ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY  
KRISHI VIGYAN KENDRA, RASTAKUNTUBAI**

Tender No.A1/Agril.Operation/KVK RK Bai/2026Dated: 12.03.2026

Sealed Tenders are invited from the registered labour contractors for supply of labour on work done on work contract basis for different Agricultural operations for the period from 04-04-2026 to 30-09-2026 as per the annexure enclosed of the tender form to Krishi Vigyan Kendra, Rastakuntubai. Please, visit <http://www.angrau.ac.in> for detailed Tender Notice, terms and conditions.

**Last Date :28.03.2026 by 4.00 PM** for receipt of Sealed tenders at KVK,Rastakuntubai.

**Opening of Tenders: 02.04.2025 at 02.00 PM** at KVK,Rastakuntubai.

  
Senior Scientist & Head  
Krishi Vigyan Kendra, Rastakuntubai

To

1. The District Collector, Parvathipuram-Manyam District.
2. The Project Officer, Parvathipuram-Manyam District.
3. The Revenue Divisional Officer, Parvathipuram-Manyam
4. The Mandal Revenue Officer, Kurupam/G.L.Puram
5. The MandalParishad Development Office, Kurupam
6. The Branch Manager, Union Bank of India, G.L.Puram
7. The Associat Director of Research, RARS, Anakapalle.
8. The Panchayat Secretary, Rastakuntubai/Kurupam/G.L.Puram

**with a request  
to display in the  
notice board for  
wide publicity**



ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY  
KRISHI VIGYAN KENDRA, RASTAKUNTUBAI  
Email ID. [Kvk.rastakuntabai@angrau.ac.in](mailto:Kvk.rastakuntabai@angrau.ac.in)

Tender No.A1/Agril.Operation/KVK RK Bai/2026Dated: 12.03.2026

**TENDER NOTIFICATION FOR PROVIDING AGRICULTURAL WORKER & AGRICULTURAL SUPERVISOR ON WORK DONE ON WORK CONTRACT BASIS FOR THE AGRICULTURAL OPERATIONS TO THE KVK RASTAKUNTUBAI FOR A PERIOD OF 180 DAYS FROM 04.04.2026 TO 30.09.2026 DURING THE FINANCIAL YEAR 2026-27**

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Sealed tenders are invited from reputed contractors having license with labour department registered with central excise department and having EPF and ESI No. experience in the similar field for providing Agricultural workers on work done on work contract basis by paying the wages to each worker as per minimum wages Act and orders issued by the Govt. or University from time to time to Agricultural Operations at KVK Rastakuntubai. Tender forms, terms and conditions can be obtained from the University website [www.angrau.ac.in](http://www.angrau.ac.in)

The sealed tender in prescribed **Tender form** duly filled along with E.M.D. for Rs.25,000/- (Rupees Twenty five thousand only) through Demand Draft in favour of "Senior Scientist & Head, Krishi Vigyan Kendra, Rastakuntubai" duly super scribing on the cover "**Tender for providing work on contract basis for Agricultural Operations**" and the name of the firm should be mentioned on the envelope, must reach to the office of the Senior Scientist & Head, Krishi Vigyan Kendra, Rastakuntubai" on or before **28.03.2026** up to **04.00 P.M.** A sealed tender box for bidder, who intend to deposit the tender form, will be placed in the chamber of Senior Scientist & Head, Krishi Vigyan Kendra, Rastakuntubai" till 28.03.2026 up to 04.00 P.M. Tender form submitted thereafter will not be considered.

The tender will be opened on **02.04.2026** at **02.00 P.M.** in the chamber of Senior Scientist & Head, Krishi Vigyan Kendra, Rastakuntubai" by the tender opening committee in the presence of bidders who intend to participate.

The bidders are requested to submit the filled tender form and all Annexures along with copies of relevant information duly self-attested by bidders with seal in sealed cover.

Senior Scientist & Head  
Krishi Vigyan Kendra, Rastakuntubai

ISSUED TO

ACHARYA N.G RANGA AGRICULTURAL UNIVERSITY  
KRISHI VIGYAN KENDRA, RASTAKUNTUBAI

TENDER FORM FOR PROVIDING WORK ON CONTRACT BASIS FOR  
AGRICULTURAL OPERATIONS

Sl.No.	Item	Description
01	Department Names	a) Krishi Vigyan Kendra, Rastakuntubai
02	File Numbers	a) Cir.M.No.00174/Lab/2023, dt: 13.03.2025 of the Registrar, ANGRAU, Guntur. b) This office <u>Tender No.A1/Agril.Operation/KVK RK Bai/2026</u> Dated: 12.03.2026
03	Tender Subject	<b>Invited sealed tenders for Agricultural Workers &amp; Agricultural Supervisor on work done on work contract basis for Agril. Operations.</b>
04	Sealed tender submission start date	a) <b>16.03.2026</b> (By hand / Registered Post) to the O/o the Senior Scientist & Head, Krishi Vigyan Kendra, Rastakuntubai – 535523, Parvathipuram Manyam district.
05	Sealed tender submission end date	<b>28.03.2026 (04.00 PM)</b>
06	Place of Sealed Tender opening at	Chamber of Senior Scientist & Head, Krishi Vigyan Kendra, Rastakuntubai on <b>02.04.2026 (02.00 PM)</b> .
07	Name of the Agency	
08	Full address of the Agency with Pin No.	
09	Phone No./Mobile No./Email Address of the Agency	
10	Date of Registration of the Agency with the appropriate authority (Please enclose an attested copy of the Registration).	
11	Validity of Registration i.e., the date up to which the Registration is valid	
12	EPF Code No. (Enclose attested copy for proof) of the Agency.	
13	ESI Code No. (Enclose attested copy for proof) of the Agency.	
14	PAN (Enclose attested copy for proof)	

P.T.O

15	Please specify as to whether bidder is a sole proprietor/Partnership, address and Telephone/ Mobile No. of Directory / Partners should be specified. (If necessary, use separate sheet).	
16	Experience in providing Agril. Operations	
17	Other information if any	
18	A) Rate for Agril. Operations wage per person: Rs.394/- per man day.	* <b>Rs.394/-</b> per man day (Not exceeding <b>Rs.10,200/-</b> per month)
	B) Rate for Agril. Supervisor wage per person: Rs.522/- per man day .	* <b>Rs.522/-</b> per man day (Not exceeding <b>Rs.13,500/-</b> per month)
	Employees Provident Fund (EPF) @ %	
	Employees State Insurance (ESI) @ %	
	Service charges proposed by the agency ( <b>Need to be quoted by the Agency</b> ):	
The service charges should be inclusive of Income tax of 2% etc.as applicable from time to time payable by Agency to the central / State Govt. on gross amount of the bill.		
19	E.M.D Particulars	<b>D.D No.</b> _____ , <b>Date</b> _____ <b>Amount</b> _____ & <b>Name of the Bank</b> _____
20	<p><b><u>Declaration by the contractor:-</u></b> This is to certify that I/We before signing and quoting this tender have read and fully understood the contents of Annexures of I, II, III &amp; IV attached herewith. I/We undertake myself/ourselves to abide the contents in the above annexures.</p> <p>(Signature of bidder) Name: _____ Designation: _____</p> <p>TelephoneNo.: _____ (Office) TelephoneNo. _____ (Residence)</p>	

**Note: the points from 7 to 20 should be filled by the Tenderer Agency.**

**\*The wages mentioned in the S.No.18 as per the University Proc.No.87/Lab/2023, dated: 19.05.2023 of the Registrar, ANGRAU, Guntur.**

**TENDER DOCUMENTS FOR WORK ON CONTRACT BASIS FOR AGRICULTURAL OPERATIONS AT KVK, RASTAKUNTUBAI**

(The tenderer is required to print the following under taking on his/her letter head with dated signature, seal and submit along with the tender)

**UNDERTAKING**

1. I/We undertake to execute the works as mentioned for Agricultural works & Agricultural Supervisor as per the Agricultural Operations schedule (Mentioned in Annexure – II) without fail.
2. I/We are ready to execute the contract with effect from the date stipulated by Krishi Vigyan Kendra, Rastakuntubai and sign the contract agreement on non-judicial stamp paper of specified value.
3. I/We further undertake that I/We follow all the statutory rules like minimum wages Act, EPF Act, ESI Act etc. applicable to contract labour and we will be responsible for any labour problems arising out of rules as specified by the appropriate Govt. authority from time to time.
4. I/We undertake to furnish a E.M.D. of Rs. 25,000/- (Rupees Twenty five thousand only) which is to be retained by ANGRAU for the entire period of contract which shall be refunded only after the satisfactory expiry of the services provided by us within three months. **The E.M.D. will not-carry any interest.**
5. I/We will abide by all the terms and conditions laid down by the Senior Scientist & Head Krishi Vigyan Kendra, Rastakuntubai

Place

Date

Signature

Name

Designation

Address

Seal

**ANNEXURE-II****Tender documents for providing Agril. Workers & Agril. Supervisor on work done on work contract basis schedule**

(Should be filled in on the printed letter head of the tenderer with date, signature and seal and submit along with the tender form)

**AGRICULTURAL OPERATIONS SCHEDULE**

**Number of workers to be engaged for each agricultural operations and other works at Krishi Vigyan Kendra, Rastakuntubai. (01.04.2026 to 30.09.2026)**

S .No.	Crop particulars	Area	Nature of work	Number of Man - days to be engaged for each operation for 6 months
1	Kitchen garden	0.14 acres (two seasons)	Spreading of FYM, sowing, weeding, spraying, Irrigation. (394x10dx6m)	60
2	Millets Crop cafeteria	0.25 acres	Sowing, Weeding, Irrigation , fertilizer application, post harvesting operations (394x8dx6m)	48
3	Orchard maintenance (Cashew)	6 acres	Fertilizer applications, pruning of dead branches and Bushes clearance (394x12dx6m)	72
4	Maintenance of demonstration units (Vermi compost, Azolla, Mushroom, Hydroponics)		Cleaning, watering, sieving etc., (394x7x6m)	42
5	Cattle, Poultry unit and sheep and Goat		Cattle attend duly cleaning of Cattle shed and grazing of cattle, sheep, goat (394x25dx6m)	150
6	Maintenance of B Block (Cashew, Super Napier grass)	2.5 acres	Watering, Fertilizer application, Spraying nutrients and Pesticides (394x5dx6m)	30
7	Maintenance of C Block (Cashew, oilpalm, Eucalyptus)	4 acres	Irrigation, Fertilizer application, Spraying nutrients and Pesticides (394x10dx6m)	60
8	Maintenance of Orchid house, Rose Garden, Medicinal block.	0.20 acres	Watering, Fertilizer application, Spraying nutrients and Pesticides (394x6dx6m)	36
9	Cashew intercropping with Pineapple	2 acres	Watering, Fertilizer application, Weeding, Spraying nutrients and Pesticides (394x10dx6m)	60
10	Traditional Paddy varieties	0.50 acres	Nursery maintenance, Transplanting, Fertilizer application, Spraying nutrients and Pesticides (394x7dx6m)	42

11	Maintenance of fruit block	2.5 acres	Watering, Fertilizer application, Spraying nutrients and Pesticides (394x10dx6m)	60
12	Foxtail millet seed production	2.0 acres	Collection of weeds & stubbles and Spreading of FYM	2
			Sowing	4
			Weeding	8
			Spraying	6
			Irrigation	8
			Harvesting	10
			Post harvest operations	10
			Total :	48
			<b>For 2.0 acres</b>	<b>96</b>
13	Fodder (Fodder Maize, Super napier)	0.5 acres	Irrigation, Fertilizer application, Weeding, Spraying nutrients (394x9dx6m)	54
154	Value addition and kitchen garden, Pandal system	0.05 acres	Watering, Fertilizer application, Weeding, Spraying nutrients and Pesticides Pickles, snacks preparation (394x8dx6m)	48
16	Konda kandi	0.5 acres	Sowing, Fertilizer application, Weeding, Spraying nutrients and Pesticides (394x7dx6m)	42
17	Konda kandi intercropping in fruit block	1 acres	Sowing, Irrigation, Weeding, Fertilizer application, Spraying nutrients and Pesticides (394x10dx6m)	60
18	Improved Paddy varieties	0.36 acres	Nursery maintenance, Transplanting, Fertilizer application, Spraying nutrients and Pesticides (394x7dx6m)	42
19	Shadenet	25x20m	Watering, Fertilizer application, Spraying nutrients and Pesticides (394x9dx6m)	54
20	Watch and ward		Day watch for fields and Buildings for A & B block (522x25dx6m)	150
21	Watch and ward		Night watch for fields and Buildings C & D block (522x25dx6m)	150
22	Farm cleanings		Bunds cleaning, Herbicide sprayings (394x6dx6m)	36
			<b>TOTAL</b>	<b>1392</b>

S.No	Labour engaged for 6 months	No. of days to be engaged for 6 months	Rate per day	Total Amount
1	Skilled	300	522	1,56,600
2	Unskilled	1092	394	4,30,248
	Total	1392		5,86,848

**Note:**

- The contractor must be able to provide the labour on work contract based on forecast.
- The contractor is responsible for noting down the forecast of labour in previous day and allotment of labour to different sections on the next day and for daily supervision of works.
- The requirement of Agricultural workers and Agricultural supervisor for the works mentioned in **Other Agricultural Operations will be engaged** on need bases.

**Note**

Minimum wages of **Rs. 394/-person/per day for Agricultural Worker (Limited to Rs.10,200/- per month)&Rs.522/- person/per day for Agricultural Supervisor (Limited to Rs.13,500/- per month)** has been sanctioned vide Proceeding No.87/Lab/2023,Dated:19.05.2023 of the Registrar, ANGRAU, Lam, Guntur.

Note:-The service charges should be inclusive of Income tax of 2% etc.as applicable from time to time payable by contractor to the central / State Govt. on gross amount of the bill.

I / We agree to supply the Agricultural Workers and Agricultural Supervisor as per the above schedule on work done on work contract basis for the period of 04.04.2026 to 30.09.2026 as per Minimum Wages Act and the rules existing from time to time including EPF, ESI, I.T., Service charges, other administrative charges etc. and all statutory obligations and relief of guards.

Signature

Name

Designation

Address

Seal

### Annexure-III

## TENDER DOCUMENTS FOR PROVIDING WORK ON CONTRACT BASIS FOR VARIOUS AGRICULTURAL OPERATIONS

### TERMS & CONDITIONS

1. The successful tenderer shall abide by the terms and conditions as stipulated by Krishi Vigyan Kendra, Rastakuntubai hereinafter called as "KVK, RK Bai" from time to time.
2. The Work on Contract shall be for 180 days from 04.04.2026 to 30.09.2026 (one season (i.e. Kharif/Rabi), from the date of assumption of charge and shall terminate at any time without any notice.
3. The valid registration shall cover the entire period of contract.
4. Taxes if any to be paid to the Government of Andhra Pradesh/Govt. of India as the case may be are to be borne by the Agency only.
5. In case of any accident or any injury sustained by any workmen engaged in the performance of the work relating to the contract, all expenditure shall be borne by the Agency/Firm and the Krishi Vigyan Kendra, Rastakuntubai will not undertake any responsibility on this.
6. No conditional tender will be accepted.
7. The Agency/Firm having any relatives working in the Krishi Vigyan Kendra, Rastakuntubai at any level can not submit the tenders.
8. Bank statements for the last 2 years have to be furnished.
9. The successful tenderer shall abide by the terms and conditions as stipulated by the ANGRAU, Administrative Office, Guntur and the Krishi Vigyan Kendra, Rastakuntubai from time to time.
10. The successful tenderer shall furnish an indemnity bond.
11. The Senior Scientist & Head, Krishi Vigyan Kendra, Rastakuntubai will have every right to increase or decrease the strength of the Agricultural workers & Agricultural Supervisors as per the requirement from time to time and the successful tenderer shall not have any objections for such demand from the Krishi Vigyan Kendra, Rastakuntubai.
12. The Agency shall produce the income tax clearance certificate along with tender for the last 3 years.
13. The Krishi Vigyan Kendra, Rastakuntubai shall have the right on the EMD furnished by the Agency and shall be refunded to the successful agency (with no interest) after successful completion of the contract period duly deducting the losses if any incurred during the contract period.
14. The Agency or its authorized representative shall invariably meet the Krishi Vigyan Kendra, Rastakuntubai atleast once in fortnight to have a review.
15. The courts situated in Kurupam, Parvathipuram manyam District have exclusive jurisdiction in case of any dispute arising out of this agreement.
16. Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is a difference between the amount quoted in words and figures, the amount quoted in words shall prevail.
17. In the event of any question, dispute or difference arising under these conditions or any conditions contained in the Work Order or in connection with this contract, the same shall be referred to the

sole arbitration of the ANGRAU, Krishi Vigyan Kendra, Rastakuntubai or some other person appointed by it. The award of the arbitrator shall be final and binding on the parties to this contract.

18. The University reserves the right to forfeit the EMD of Agency on account of premature withdrawal from the tenderer. The decision of the Senior Scientist & Head Krishi Vigyan Kendra, Rastakuntubai shall be final in this regard.
19. The Agency shall not claim any amount more than the amount fixed by way of agreement by the competent authority.
20. The Agency will have to ensure satisfactory standards of its employee competence, conduct, cleanliness and integrity. Neglect of duties, undesirable act, misbehaviour and consumption of alcohol while in duty etc., shall be viewed seriously.
21. The Agency shall not transfer or assign sub-contract to any other party.
22. This Institute shall not be liable to pay and allowance, salary or any other amount under any law in force for the staff engaged by the Agency. The Krishi Vigyan Kendra, Rastakuntubai shall also not liable for breach of any OPERATIONS laws or any other laws in force by the Agency or the persons deployed on duty. The Agency to whom the contract is given will not be entitled to any other allowances or benefits which are not included.
23. This Institute shall not be liable for any illegal action or omission made by the staff of the Agency. In case of any loss of damage to the Krishi Vigyan Kendra, Rastakuntubai on account of any act, omission, negligence on the part of the Agency and or its representative etc., in handling of the duties/functions entrusted or otherwise or on account of breach, omission, failure or negligence on the part of the agency or it's agents/representatives in the compliance of provisions thereof or in carrying out, executing, doing, performing or fulfilling any of its obligations or operations hereunder, the Agency shall be liable to make, good such loss or damage determined by the Krishi Vigyan Kendra, Rastakuntubai and shall not be open to any question by the Agency.
24. Once a Bid approved by the Undersigned, there is no changes in financial commitments during the financial year 2026-27.
25. The Krishi Vigyan Kendra, Rastakuntubai may recover such, amount or loss of damage from the Agency's bills which may become due and payable to the Agency in terms thereof from the Krishi Vigyan Kendra, Rastakuntubai. If the amount of such loss or damage is not recovered or paid by the Agency forthwith on demand, the Agency shall be liable to pay the said amount with interest @ 18% per annum thereon from the date of demand till the date of actual payment.
26. The Agency is required to comply with all the legal liabilities and if the Agency is found failing to comply the provisions of various acts applicable, the, Krishi Vigyan Kendra, Rastakuntubai can ask for the records for inspection and the Agency is required to comply with all the liabilities to be discharged and in case of any failure on the part of the Agency, the Krishi Vigyan Kendra, Rastakuntubai shall withhold payment of its bill.
27. The terms and conditions of this tender shall be part and parcel of the Agreement to be executed by the person or institution whose tender is accepted.
28. The person or institution who submits their offer must have office in Rastakuntubai and must inform the Krishi Vigyan Kendra, Rastakuntubai about the address of the registered office, telephone numbers etc., All correspondence shall be addressed to that office and it is deemed to have been received by the Agency.
29. The Krishi Vigyan Kendra, Rastakuntubai will have privatise of Agreement with the Agency only and will give instructions to it and will have nothing to do or be concerned with the conditions of employment of the workers working for the Agency.
30. The Krishi Vigyan Kendra, Rastakuntubai will not retain any control on payment or the manner of the discharge, dismissal or retrenchment or re-employment of the workers engaged/employed by the Agency.

31. In case, the Agency or it's workers are allowed to work at the premises of the Krishi Vigyan Kendra, Rastakuntubai, the Agency will have no right or lien whatsoever upon the premises and the Agency and it's workers will move out of the premises at instance of the Krishi Vigyan Kendra, Rastakuntubai .
32. The Krishi Vigyan Kendra, Rastakuntubai will not in any manner be responsible for any act, omission or service charge of the workers engaged by the Agency and no claim in this respect will lie against the Krishi Vigyan Kendra, Rastakuntubai. If any such claim is made against the Krishi Vigyan Kendra, Rastakuntubai by any worker or his heirs engaged/employed by the Agency, which the Krishi Vigyan Kendra, Rastakuntubai is obliged to discharge by virtue of any statute or any provision of law and rules due to mere fact of the workers of the Agency working at the Regional Agricultural Research Station, Lam premises or otherwise, the Agency will be liable to indemnify/reimburse to the Krishi Vigyan Kendra, Rastakuntubai all the memory paid in addition to the expenses incurred by him/her.
33. The Agreement can be terminated even before the stipulated period by either party by giving the other one months notice in writing.
34. List of records to be maintained by the Agency for operations in the Krishi Vigyan Kendra, Rastakuntubai farm should be produced to the Krishi Vigyan Kendra, Rastakuntubai. These records are subject to scrutiny/inspection by the authorized officers of the Krishi Vigyan Kendra, Rastakuntubai .
35. The Krishi Vigyan Kendra, Rastakuntubai reserves the right to terminate the contract after giving notice in case of breach of any terms and conditions of the tender.
36. The Krishi Vigyan Kendra, Rastakuntubai reserves the right to reject any or all the tenders received without assigning any reason whatsoever.
37. The tenders received after the last date either due to postal delay or due to any other reason will not be considered.
38. The Krishi Vigyan Kendra, Rastakuntubai shall also reserve the right to demand the change of personnel if their services are not found to be satisfactory in addition to levying penalties as per the terms and conditions of this agreement. If the service continues to be unsatisfactory, the Krishi Vigyan Kendra, Rastakuntubai shall exercise its right to not only recover the damages but also to terminate the Agreement and replace the service provider.
39. Terms and Conditions are subject to modifications of the University from time to time and the same will be implemented without assigning any reasons.

<b><u>CHECK LIST</u></b>		
1.	Name of the Agency	:
2.	E.M.D amount D.D. (enclosed)	: Yes/No
3.	Filled Tender Form (enclosed)	: Yes/No
4.	Copy of Agency Registration Form(enclosed)	: Yes/No
5.	Copy of EPF Registration (enclosed)	: Yes/No
6.	Copy of ESI Registration (enclosed)	: Yes/No
7.	Copy of PAN (enclosed)	: Yes/No
8.	Aadhar& Address proof of the owner of the Agency (enclosed)	: Yes/No
9.	Bank statements for the last 2 years (Enclosed)	: Yes/No
10.	Income tax clearance certificate for the last 3 years. (Enclosed)	: Yes/No
11.	Sealed tender including filled tender form along with all the Annexures, signed by tenderer agency in all papers with required enclosures.	: Yes/No

Signature

Name

Designation

Address

Seal